



APPLICATION FOR EMPLOYMENT  
(PLEASE WRITE CLEARLY)

CAREER OPPORTUNITY PREFERENCE SHEET

Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Costco offers a variety of rewarding entry-level career opportunities. Please place an "X" in the "Select" column for the position(s) that best match your skills and abilities and for which you wish to apply.

Note that Costco may not have open opportunities for each department or position you select.

Select X	Typical Entry-Level Positions and Job Summaries	Usual work shift(s) may range from:
	<b>Merchandise Stocker</b> – Stocks and straightens merchandise for sale in various areas in the warehouse.	5:00 a.m. – 10:00 p.m.
	<b>Bakery Assistant</b> – Mixes, assists with baking, and wraps bakery items for sale. Clean up and inventory duties.	5:00 a.m. – 10:00 p.m.
	<b>Food Court Assistant</b> – Prepares and sells food and drinks to customers. Pulls and stocks supplies and ingredients, cleans kitchen area and eating area. Provides prompt and courteous member service.	7:00 a.m. – 10:00 p.m.
	<b>Service Deli Assistant</b> – Prepares, packages and labels meals, entrees, salads, party trays, rotisserie chicken, ribs, sushi, and sliced meats and cheeses. Assembles take-and-bake pizzas.	7:00 a.m. – 10:00 p.m.
	<b>Trolley Assistant</b> – Retrieves trolleys and flatbeds from parking area. Keeps carpark area and front of building free of debris. Assists members in loading merchandise. Provides a high level of member service.	10:00 a.m. – 10:00 p.m.
	<b>Front End Assistant</b> – Packs member orders into boxes and transfers items to a separate trolley for Cashiers. Performs clean-up, trolley retrieval, merchandise restocking, and member assistance as directed. Provides a high level of member service.	8:00 a.m. – 10:00 p.m.
	<b>Member Service Assistant</b> - Actively greets incoming members, verifies membership card. Keeps entry counts. Performs warehouse safety and security checks. Checks member receipts at exit and thanks member. Provides a high level of member service.	8:00 a.m. – 10:00 p.m.
	<b>Membership Assistant</b> – Processes membership sign ups and renewals. Educates members and potential members about membership and warehouse experience. Provides a high level of member service.	9:00 a.m. – 10:00 p.m.
	<b>Any Available Opportunity</b>	5:00 a.m. – 10:00 p.m.

Costco may have other opportunities available for experienced candidates with skills and abilities from prior, related work. Experienced candidates are encouraged to indicate their interest in specific skilled positions on the following pages of the Costco Job Application Form.

Costco's strong corporate culture is based on individual responsibility and initiative. We believe strongly in the synergy of ideas and are committed to diversity, equal employment opportunities, and a drug- and alcohol-free workplace.



**COSTCO WHOLESALE IS COMMITTED TO EXCELLENCE IN MEMBER SERVICE. OUR EMPLOYEES REFLECT THIS COMMITMENT.**

- We believe that Costco Wholesale provides a great shopping experience and is fun for our members and our employees.
- We believe that if you don't want to do your best, Costco Wholesale is not the place for you.
- We believe in hiring individuals with a high energy level and a positive attitude.
- We believe that our employees are the best in the wholesale industry.
- We believe in recognising and rewarding positive behaviour and performance.
- We insist on courteous, friendly and responsible behaviour and performance.
- We believe "good enough" isn't.
- We believe in helping you achieve your personal and professional goals and are committed to promoting our supervisory and management positions primarily from within the company.
- We take pride in the appearance of our employees and have established grooming standards and dress codes to ensure the maintenance of a professional image.
- We pride ourselves on our safe working environment and have safety policies, which include substance abuse testing (when appropriate) that protect every employee.
- We do perform previous employer reference checks.
- We offer the best compensation and benefits package in the industry.
- We want you to work hard and have fun!

If this sounds like the environment for you, please fill out the application form on the following pages!



# APPLICATION FOR EMPLOYMENT

PLEASE WRITE CLEARLY

Costco provides equal opportunity in all areas of employment and does not discriminate against any individual on the basis of race, color, sex, marital status, religion, age (if at least 18), national origin, or disability.

PERSONAL	FIRST NAME _____ LAST NAME _____ INITIAL _____
	N.I. NUMBER _____
	ADDRESS _____
	_____ POSTCODE _____
	HOME TEL. NO. _____ WORK TEL. NO. _____
	ARE YOU LEGALLY ABLE TO WORK IN THIS COUNTRY? <input type="checkbox"/> YES <input type="checkbox"/> NO
	POSITION OR TYPE OF EMPLOYMENT DESIRED _____
	AVAILABLE FOR <input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME
	DATE AVAILABLE FROM _____ HOURS AVAILABLE _____
	HAVE YOU EVER BEEN EMPLOYED BY OR APPLIED FOR EMPLOYMENT WITH THIS COMPANY? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE INDICATE THE COSTCO LOCATION WHERE YOU WERE EMPLOYED AND DATES OF EMPLOYMENT OR DATE OF PREVIOUS APPLICATION
LOCATION _____ DATES _____	
HAVE YOU ANY CONVICTIONS FOR A CRIMINAL OFFENCE (OTHER THAN MOTORING OFFENCES) <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE GIVE DETAILS _____	

EDUCATION	LIST SCHOOL OR COLLEGE MOST RECENTLY ATTENDED AND EXAMINATIONS PASSED. GIVE DETAILS OF ANY APPRENTICESHIP OR OTHER TRAINING SCHEME.		
	SCHOOL/COLLEGE/EMPLOYER	EXAMINATIONS/ QUALIFICATIONS	DATE
SKILLS/TRAINING	WHAT MACHINES OR EQUIPMENT CAN YOU OPERATE?		
	<input type="checkbox"/> FORKLIFT <input type="checkbox"/> PALLET TRUCK <input type="checkbox"/> ELEC. PALLET TRUCK <input type="checkbox"/> FLOOR SCRUBBER <input type="checkbox"/> BAKERY EQUIP <input type="checkbox"/> CASH REGISTER <input type="checkbox"/> AS400 / I-SERIES <input type="checkbox"/> PC – WORD <input type="checkbox"/> PC – EXCEL <input type="checkbox"/> MEAT DEPT EQUIP <input type="checkbox"/> FOOD PREP EQUIP <input type="checkbox"/> TYRE SHOP EQUIP <input type="checkbox"/> OPTICAL EQUIP <input type="checkbox"/> 1 HR PHOTO EQUIP <input type="checkbox"/> VAULT / CASH OFFICE EQUIP  OTHER _____		

PLEASE LIST YOUR LAST 3 EMPLOYERS							
EMPLOYMENT		PRESENT OR LAST EMPLOYER		NEXT TO LAST EMPLOYER		SECOND FROM LAST EMPLOYER	
	COMPANY NAME						
	ADDRESS						
	PHONE NUMBER W/ AREA CODE						
	JOB TITLE/KIND OF WORK						
	DATE STARTED						
	DATE LEFT						
	WAGE – START / LAST						
	NAME OF SUPERVISOR						
	REASON FOR LEAVING						
	REFERENCE NAME						
	REFERENCE PHONE #						
	Please use additional sheets if necessary. You may also be asked to provide additional work history.						

PLEASE READ CAREFULLY	PLEASE READ CAREFULLY	
	<p>Carefully read the following statements and agreement before signing the application.</p> <ol style="list-style-type: none"> <li>1. I certify that the information contained in this application is correct to the best of my knowledge and that any material misrepresentation(s) is grounds for dismissal from the employment of Costco Wholesale UK Limited or rejection of my application for employment.</li> <li>2. I authorise my former employers and any other persons or organisations to provide any accurate and current information they have about my background and I release all concerned from any liability in connection therewith.</li> <li>3. I understand that the first ninety (90) days of employment will be considered a probationary period.</li> </ol>	
<p>_____</p> <p>SIGNATURE OF APPLICANT</p>		
<p>_____</p> <p>DATE OF SIGNING</p>		